

CONFIDENTIAL

24 February 1976

MEMORANDUM FOR: Inspector General (Audit Staff)

SUBJECT : Monthly Financial Status Report

Attached is the monthly financial status summary for your office. In the event the amounts indicated as "remaining unobligated" to the end of March appear inadequate to your projected needs, please contact me or [redacted] of my office as soon as possible. It should be kept in mind that while personnel funds are perhaps most critical (and these include overtime pay), unplanned staff increases have a multiplier effect on other funds such as travel and procurement. These are, at the moment, barely adequate. Economies in all areas, therefore, are important.

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Administrative Officer, DCI

Attachment:  
Financial Status Report

Distribution:

Orig - Adse.

- 1 - [redacted] for Subject File w/att
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- ① - Reading Board & Chrono w/att

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